





























XAB 2017 Dec Call

Executive Summary of Meeting

Wed, 12/13 – 11am-12pm ET | 10-11am CT | 9-10am MT | 8-9am PT

Attendees:

NAME	PRESENT  
XAB Members	
Karin Remington (Chair)	
Randy Bryant	
Thomas Cheatham	
Toni Collis	
Rama Govindaraju	
Cliff Jacobs	
Albert Lazzarini	
Phil Maechling	
Shaowen Wang	
Theresa Windus	
Service Provider Forum	
Dan Stanzione	
Shawn Strande	
Craig Stewart	
User Advisory Committee	
Emre Brookes	
XSEDE Staff	
John Towns	
Nancy Wilkins-Diehr	
Kelly Gaither	
David Lifka	
David Hart	
Sergiu Sanielevici	
Gregory Peterson	
Ron Payne	
Jennifer Houchins	
Laura T. Herriott	
Lizanne DeStefano	
Lorna Rivera	
Adam Slagell	

Agenda

Time	Item	Lead	Notes
10 min	Acceptance of previous meeting summaries	Karin	<ul style="list-style-type: none"> Acceptance feedback for June & Aug. summaries due EOB today (12/13). Ron to setup Google poll for approval of June & Aug Summaries. Attendance should be added to summaries. XSEDE wiki page link should be added to summaries. Summaries will be added to quarterly reports to NSF. Summaries will be generic by design. Details of discussions will not be provided to the NSF.
10 min	Acknowledgement of 2018 XAB meeting schedule <ul style="list-style-type: none"> Wed, 7-Feb. @ 11:00 am - 12:00 pm CT – Conference call Tue, 17-Apr. (eve) & Wed, 18-Apr. (all day) – Face-to-face in Rosemont, IL Wed, 20-Jun. @ 11:00 am - 12:00 pm CT – Conference call Wed, 22-Aug. @ 11:00 am - 12:00 pm CT – Conference call Wed, 10-Oct. @ 11:00 am - 3:00 pm CT – Webinar Wed, 12-Dec. @ 11:00 am - 12:00 pm CT – Conference call 	Karin	<ul style="list-style-type: none"> Calander appointments sent out for all 2018 meetings Most important is the April face-to-face meeting Members to attend as much as possible Ron to follow-up with XAB members to confirm the dates for the April face-to-face meeting (17/18 or 24/25). Follow-up: participant availability is better on the 17 & 18. Current Outlook appointments confirmed to show 17 & 18. Wiki updated to reflect the April meeting on the 17th & 18th.
40 min	Discussion on materials for the mid-year review <ul style="list-style-type: none"> Onboarding users - Deck 1 Deck 2 KPIs Cybersecurity 	John Ron Greg	John's opening remarks <ul style="list-style-type: none"> Will include: engagement with IRIS, benefits of split-funded staff, new science highlights. This approach has been reviewed with CPO. Onboarding <ul style="list-style-type: none"> Need to set expectations of how new computing resources are loaded Should be more definitive with comments on the slides KPI <ul style="list-style-type: none"> Include the purpose of metrics and how we have learned from our historical use of metrics. Cybersecurity <ul style="list-style-type: none"> Should know total cost of incident. How should ROI be approached other than downtime: should characterize in a positive way (availability vs downtime)
	Close Meeting	Karin	

Presentation Materials

- Draft slides for mid-year review topics on XSEDE wiki ([XSEDE Quarterly Meeting - December 5 & 6, 2017](#))

Action items

- [Ron Payne](#) to send Google poll to approve Jun & Aug minutes
- XAB members to approval or provide feedback on June & Aug summaries
- [Ron Payne](#) to confirm April face-to-face dates (17/18 or 24/25) - Closed meeting scheduled for the 17th & 18th.