

# XSEDE Quarterly Meeting - December 2016

## Actions

[XSEDE Quarterly Meeting Action Items and Decision Recording](#)

## Requested Sessions

Please submit any requested agenda items via the [XSEDE Dec. Quarterly Topics form](#). (The agenda has been set. Please contact [Ron Payne](#) to request an agenda change.)

All requested agenda topics can be seen [HERE](#).

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## Registration

### Meeting Registration:

- To register & see who is registered - <https://docs.google.com/spreadsheets/d/1dLAKnj1nmM66JfiVBsyRdS3aL3VEvRnX86HJ3Se5Bq4/edit?usp=sharing>

## Preparation

- Read the instructions in the [2016 December Remote Quarterly Planning document](#)
- We will hold several 30 minute preparation sessions for leaders to enable Skype for Business properly and ensure folks understand how to take control of the presentation:
- Preparation sessions will be via Day 1 coordinates below
- Please register on the above link to attend a preparation meeting and the actual quarterly
- If you are having trouble connecting via Skype for Business, please dial the phone number and conference ID, and we'll walk you through setup during one of the preparation sessions
- Attendees are also encouraged to join the preparation sessions, and those who have never used Skype before are required
- You may only connect with an external microphone (puck, headset, microphone and speaker combo, earbuds etc.). Internal laptop microphones will not be allowed, as they cause echo during calls and at times disable the call entirely. You will be asked to leave the web version if you join via an internal microphone; you may instead join via a telephone or cell phone. Please make arrangements to ensure you have an external microphone.
- Contact [Ron Payne](#) or [Laura T. Herriott](#) with questions

## Logistics

### Dates:

- Tuesday, December 6th from 9:00 am - 5:00 pm CDT**
- Wednesday, December 7th from 9:00 am - 5:00 pm CDT**

### Location:

Remote Sessions only

Please register above to receive the calendar appointment for the remote Quarterly Meeting sessions.

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## Agenda (Final)

Tuesday, December 6th						
Plenary & Parallel 1 Session Coordinates				Parallel 2 Session Coordinates		
Skype Meeting Conference ID: 67389049				Skype Meeting Conference ID: 5063822		
Join by phone: +1 888 983 3631 <a href="#">Find a local number</a>				Join by phone: +1 888 983 3631 <a href="#">Find a local number</a>		
Type (Skype link)	Time (CST)	Duration	Topic (presentation link)	Lead	Actions/Decisions	Participants

Plenary	9:00am-9:25am	25 mins	Gathering & Welcome	John T	N/A	
Plenary	9:25am-9:50am	25 mins	PM&R Update	Karla G.	Scott W. <a href="#">PM&amp;R Update - 20161206</a>	
Break	9:50am-10:00am	10 mins	Break			
Plenary	10:00am-10:45am	45 mins	Project Improvement Fund	Ron P.	Sonia N. <a href="#">Project Improvement Fund - 20161206</a>	
Break	10:45am-11:00am	15 mins	Break			
Plenary	11:00am-11:45am	45 mins	Business Operations Update	Ron P.	Leslie F. (no decisions or action items for this session)	
Break	11:45am-12:00pm	15 mins	Break			
Parallel 1	12:00pm-12:45pm	45 mins	Proposed Allocation Policy Changes	Dave H.	Sonia N. <a href="#">RAS Allocation Policy Changes - 20161206</a>	RAS Staff, John T., & Rudi E.
Break	12:45pm-1:00pm	15 mins	Break			
Parallel 1	1:00pm-1:45pm	45 mins	UREP Activities	JP N./ Lee L.	Janet B. <a href="#">UREP Activities - 20161206</a>	Open to all
Break	1:45pm-2:00pm	15 mins	Break			
Parallel 1	2:00pm-2:45pm	45 mins	ROI 2.0	Craig S./Nick B./ Lizanne D.	Laura H. <a href="#">ROI 2.0 - 20161206</a>	L2 Lead/Deputy, at least one L3 lead from each L2
Parallel 2	2:00pm-4:00pm	120 mins	IPR After Action Review (AAR)	Scott W.	Marques B. <a href="#">IPR AAR - 20161206</a>	PM&R, ER staff associated w/IPR process

**Wednesday, December 7th**

**Plenary & Parallel 1 Session Coordinates**

[Skype Meeting](#) Conference ID: 67389049

Join by phone: +1 888 983 3631 [Find a local number](#)

**Parallel 2 Session Coordinates**

[Skype Meeting](#) Conference ID: 5063822

Join by phone: +1 888 983 3631 [Find a local number](#)

Type (Skype link)	Time (CST)	Duration	Topic (presentation link)	Lead	Actions/Decisions	Participants
Plenary	9:00am-9:45am	45 mins	<a href="#">L2 Response to Climate Study</a>	Ron P. & all L2s	Lorna R. <a href="#">L2 Response to Climate Study - 20161207</a>	
Break	9:45am-10:00am	15 mins	Break			
Parallel - Closed	10:00am-10:45am	45 mins	L2 Closed Session	Rudi E./ John T.	Ron P. <a href="#">L2 Closed Session - 20161207</a>	Closed session for PI, NSF, & L2s
Parallel 2	10:00am-10:45am	45 mins	PM&R - PY7 Planning & more	Karla G.	Marques B. <a href="#">PM&amp;R - PY7 Planning &amp; more - 20161207</a>	PM&R
Break	10:45am-11:00am	15 mins	Break			
Plenary	11:00am-11:45am	45 mins	SC16 Feedback: XSEDE Involvement & Booth	Kristin W.	Kandace T. (no decisions or action items for this session)	

Break	11:45am-12:00pm	15 mins	Break			
Plenary	12:00pm-12:25pm	25 mins	<a href="#">XSEDE EMPOWER</a> (Expert Mentoring Producing Opportunities for Work, Education, and Research)	Jennifer H.	Aaron W. <a href="#">XSEDE EMPOWER - 20161207</a>	
Plenary	12:25pm-12:50pm	25 mins	<a href="#">2017 User Survey</a> <a href="#">Survey Reference Document</a>	Julie. W./ Lizanne D.	Lorna R. <a href="#">2017 User Survey - 20161207</a>	
Break	12:50pm-1:00pm	10 mins	Break			
Plenary	1:00pm-1:25am	25 mins	<a href="#">XMS Update</a>	Matt J.	Matt J. (no decisions or action items for this session)	
Plenary	1:25pm-1:50pm	25 mins	<a href="#">Globus Auth status</a>	JP N.	<a href="#">Globus Auth status- 20161207</a>	
Break	1:50pm-2:00pm	10 mins	Break			
<a href="#">Parallel 1</a>	2:00pm-2:45pm	45 mins	<a href="#">IPR1 After Action Review (AAR) Results</a>	Scott W.	Leslie F. <a href="#">IPR1 After Action Review (AAR) Results - 20161207</a>	John T., L2s (if available)
<a href="#">Parallel 2</a>	2:00pm-3:45pm	105 mins	ECSS-Management JIRA Training and Management Meeting <a href="#">Module 1: PM JIRA Responsibilities</a> <a href="#">Module 2: L3 JIRA Responsibilities</a>	Marques B./ Jay A.	Karla G. (no decisions or action items for this session)	ECSS L2s & L3s
Break	3:45pm-4:00pm	15 mins	Break			
Parallel - Closed	4:00pm-5:00pm	60 mins	XSEDE Budget Discussion	Ron P.	Laura H.	Closed session for only PI and Co-PIs

## Conflicts

- Lorna: Listen only 10am-12pm (CST) on 7-Dec.
- Ralph: Not available 6-Dec.
- Chris H: Not available 6-Dec
- Victor H: Not available at all.
- Scott L: Not available 6-Dec & morning of 7-Dec
- Laura H: Listen only 11-11:30am; not available Wed 12/7 11:30am-1pm; listen only from 1-1:30pm

## Generic Slide Template

[XSEDE Google Slides template](#)