

2019-02-19 Meeting notes (Ops)

Date

19 Feb 2019

Attendees

- Scott Wells
- Victor Hazlewood
- Gregory Peterson
- Gary Rogers
- Jim Marsteller
- Alexander Withers
- Tim Boerner
- Tabitha Samuel

Agenda

- PY9 planning status
- XQM logistics and discuss any XQM meeting agenda items
- Plan for scheduling one-on-one meetings with L3 Mgrs and L2 leadership
- Planning for an XSEDE Ops All Hands meeting (at PEARC with Zoom/Skype)
- Quick Cybersecurity items
 - SSO hub recommendations completed (done)
 - Update on requested (TACC) call for any changes to XSEDE Trust Group call
 - Portal use of Duo discussions – get Greg up to speed on this and ask his opinion
- XSEDE Ops tickets review (and other XSEDE tickets)
- If time permits: discuss XSEDE Ops submissions to PEARC – do we have any?
- Duo purge and NICS VM HW order status if Greg is on the call
- Mgr coordination

Discussion items

Time	Item	Who	Notes
3min	PY9 Planning	Scott	<ul style="list-style-type: none">• Scott checked statements of work.<ul style="list-style-type: none">• Next is to take info from financial sheets and match with PY9 plan sheet.• Then the +/- 5% activity comes after that.
3min	XQM logistics/agenda	Victor	<ul style="list-style-type: none">• Victor, Tim, Alex, Jim, Gary, Scott, Greg, Mike will be attending.<ul style="list-style-type: none">• Send any agenda items to Ron and Leslie and copy ops-pm@xsede.org
2min	Plan for one-on-one meetings	Victor /Scott	<ul style="list-style-type: none">• Going to start with DTS
2min	Plan for Ops All-hands meeting	Victor	<ul style="list-style-type: none">• Victor mentioned we are going to do this at PEARC and have Ops staff onsite and remote participate
5min	Cybersecurity items	Victor	<ul style="list-style-type: none">• SSO hub recommendations completed (done)• Update on requested (TACC) call for any changes to XSEDE Trust Group call• Jim gave a description of the reason for this request to the group and the results.<ul style="list-style-type: none">• The results was that the group felt that the format is good and provides value for this short weekly meeting.
4min	XSEDE Ops tickets review (and other XSEDE tickets)	Victor	<ul style="list-style-type: none">• Gary discussed this.<ul style="list-style-type: none">• The KPI change recently from 24 hours to 16.• Last reporting period we hit 23 hours so did not meet target.• Gary mentioned some of the reasons for this was not closing the ticket in a timely fashion even though it is resolved.
1min	Ops submission(s) to PEARC	Victor	<ul style="list-style-type: none">• No one mentioned any XSEDE Ops publications submissions
2min	Duo purge and NICS VM HW order status	Greg	

4min	Mgr coordination	-	<ul style="list-style-type: none">• Jim had a question on the website review.<ul style="list-style-type: none">• What is the process for changing content on the website.• Ticket to help@xsede.org and mention who to route it to.• Scott mentioned a new XSEDE security person hired at NICS. He is onboarding him.<ul style="list-style-type: none">• Jim mentioned groups and mailing lists he should be added to
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Action items

