


# WBS 2.3.2 RACD Meetings September 17, 2020 - Activity Updates

## Date

17 Sep 2020

 XCI-769 - Jira project doesn't exist or you don't have permission to view it.

## Attendees

- JP Navarro ✓
- Shava Smallen ✓
- Lucille Jarzynka ✓
- Lee Liming ✓
- Jim Basney ✓
- Eric Blau ✓
- Rob Light ✗
- Jonghoon Kim ✓
- Galen Arnold ✗
- Choonhan Youn ✗
- Susan Litzinger ✓
- Derek Simmel ✓
- Peter Enstrom ✓
- Jeff Makey ✓
- Tabitha Samuel ✗

## Agenda

Time	Item	Who	Notes
10 min	General Updates	JP, Shava & Lucille	
10 min	Use Case and Capability Delivery Plan Updates	Lee, Jim, JP	
30 min	Activity Status Updates	Shava and everyone	

## General updates

### Meetings and Events

- All Staff Meeting, Tuesday, September 29 @ 3 PM Central
- [XCI slides](#) Shava & JP presented at the September 14 SP Software call
  - A new Slack "# sp-coordination" channel established by Tabitha for SP – XCI interactions
    - Eric, JP, and Shava will be active and involve others when needed
    - Shava will suggest to Tabitha that XCRAS participate too given the high volume of allocations and accounting – DONE.
- XSEDE Quarterly in December 2020 will be remote
- RACD meetings on October 1 and 15

### Planning, Reporting, and Reviews

- Next IPR13 will cover RY5 RP2: Aug '20 - Oct '20
- [Significant new deliverables and capability retirements](#)

### Staff Updates

- Welcome Tabitha who is taking over for Victor as the XCRI SP Integration Coordinator

## Project Improvement Ideas

- We should submit project improvements to be recorded [here](#).
- We can also submit PIF request anytime [here](#).

## Use Case and Capability Delivery Plans

### Capability Delivery Plans and Use Cases

- No new CDPs since our last meeting.
- No new use cases or use stories.
- Lee has been putzing around asking various XSEDE groups to "validate" the many user stories we received over the last month or so, so we can add them to the repository and get started on CDPs. Mostly asking if the user stories are current possible, partly possible, or not possible.

### UREP Process

- [Lucille Jarzynka](#) to verify UREP participants
- [Lee Liming](#) to start preparing use cases for review

## Integration Assistance Engagements

key   summary   type   assignee   priority   status   last comment



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## Activity Status Updates

Please see attached [PDF](#).