

SMT Meeting - October 22, 2020

Attendees:

NAME	PRESENT  
John Towns	
Ron Payne	
Tim Boerner	
Leslie Froeschl	
Kelly Gaither	
Robert Sinkovits	
Emre Brookes	
Ruth Marinshaw	
Scott Wells	
David Lifka	
Gregory Peterson	
Sergiu Sanielevici	
Philip Blood	
David Hart	
Lizanne DeStefano	
Richard Knepper	
Maytal Dahan	
Tabitha Samuel	
Linda Akli	
Boswell Hutson	
Bob Chadduck	

Canonical Meeting Template (as a reminder):

1. Review of meeting agenda
2. Addressing issues
 - Description/Status of issue
 - Review of action items from previous meetings if any
 - Recommended actions and discussion of same
 - Close issue or identify next action items
3. Status updates from SMT members
 - Status update on significant activities
 - Review of prior open issues if any (and not addressed earlier in agenda)
 - Identification of new issues if any (and not addressed earlier in agenda)

Agenda/Notes

1. Review of Meeting Agenda: Any comments/additions?

2. XSEDE2 Presence at SC20 (Boswell Hutson)

Previously:

- (10/22): Added to agenda

Discussion:

- Virtual presence at the basic level.
- Description about XSEDE (using existing About XSEDE text)
- Link to xsede.org
- Link to newsletter (XSEDE Impact)
- Link to Twitter so people can follow us
- Request info link will direct people to messaging within Cadmium platform that Boz will respond to.
 - ECSS postcard & XCI info we can send based on questions we receive. If you have something you want shared with folks, send to Boz.
- Will do social campaign leading to SC that includes 10 stories from Highlight book in 2 weeks leading to SC. Will include hashtags that people can use to engage with us during virtual event. Email blast to all XSEDE community to let them know about our presence & hashtags.
- Have access to media list. Will share info about XSEDE Covid-19 work and offer interviews.
- Meetings in booth? Could put a link to an external Zoom session.
 - Linda's experience with exhibiting at other virtual events has been very disappointing. Linda will send email with info about platforms that other events have used.
 - Linda & Boz will connect to share what she's learned thus far.
- Boz will be monitoring booth interaction and will try to connect with XSEDE leaders if someone has a question/would like to meet. Will use Slack to try to connect with people quickly as needed.

Decisions:

3. XSEDE2 Reporting (Leslie Froeschl)

Previously:

- Previous discussion archived: [SMT Meeting - September 10, 2020](#)
- (9/24) No update
- (10/8): IPR13 coming up starting first week of November. L3 text will be due 11/3 and L2 text 11/5. Please try to be on time!

Discussion:

- IPR13 coming up starting first week of November. L3 text will be due 11/3 and L2 text 11/5. Please try to be on time!
- Risk review went out late yesterday. Please review your risks by 10/31 at the latest.

Decisions:

4. Terminology Task Force (Linda Akli)

Previously:

- Previous discussion archived at [SMT Meeting - September 24, 2020](#)
- (10/12) Re-added to agenda

Discussion:

- List is being sent out by email. Look at the list and provide any feedback (anything should be added/removed). Include source of where you identified that as a problematic term. Based on this list the team will start cleaning up website etc.
- "White paper" is a term on the list. "Position paper" is a better option
- Susan & team has done a great job!

Decisions:

Around the call up

Follow this basic outline:

- Status update on significant activities
- Review of prior open issues if any (and not addressed earlier in agenda)
- Identification of new issues if any (and not addressed earlier in agenda)
- Identification of recent improvements implemented

Updates from SMT members:

- PI (John/Ron) -
 - Met with Bob.
 - Staffing issue/availability concern on A3M team at IL may have impact on schedule, but still working out details. Dave & team aware of this
- Tim
 - Picking back up interconnections diagram activity. Will be circulating next steps soon. Considering having L2 areas list out activities /processes they want included that can all be handed off to someone to generate diagram we can then react to.
- CEE (Kelly) -
 - Adding someone to XAB? John will add this to the list for next week. Linda & Kelly to send some names for consideration.

- Exhibiting at SACNAS.
- Sponsor for HPC & the city hackathon before SC. Giving mentors who are not XSEDE staff registration to conference. Omnibus is putting logo up & acknowledging as a sponsor. Hackathon is full. If anyone interested in mentoring, let Linda know. Rosie & group are moving along with computing 4 change that will occur right before SC starts.
- ECSS (Bob S/Phil/Sergiu) -
 - Team has been putting together training events. IU team will do open stack training on Dec. 1. Bob arranging AMD training.
- XCI (Dave L/Craig) -
 - Finished risk review.
- Ops (Greg/Victor) -
 - Email list spam issue. Some discussion about whether email lists should be on an enterprise system at UIUC.
 - Going through policies. L1 security agreement: discussing whether should be used for all allocable resources. Derek to talk to Tabitha about this.
 - Derek & Tabitha went through the document to make more inclusive of all SPs instead of just L1s.
 - Looking at SP checklist given new resources coming onboard.
- RAS (Dave H/Ken/Nathan) -
 - 222 submissions for Dec XRAC.
 - Good progress with AIMIE interface. AIMIE workshop for new SPs to get them up to speed.
 - could be start of integrating Jira/confluence functions with allocations functions? Would need to identify developer to work on this.
- Program Office (Ron/Leslie) -
 - Reminder: Enter Publications in XUP and documents in IDEALS
 - Reminder: Reference collaborations in tracking worksheet: <https://docs.google.com/spreadsheets/d/19YRAPeAF0rh519Xvhj8nKjROe3-JN7a1caLYbNamPaw>
 - Reminder: Address recommendations (Jira)
 - October XAB call: Friday, Oct. 30 11am-3pm ET. Agenda to include:
 - Program updates from John
 - Climate study report from Lizanne/SP&E
 - ~30 min update from each L2 area with updates on PY10 updates
 - L2s will be expected to respond to recommendations of climate study report during December quarterly meeting. Reports coming out from SP&E very soon.
- SP Forum (Ruth) -
 - Appreciated Dave sharing about AIMIE to the SPF.
 - Interest from AZ State to be an L3 SP. Ruth provided them with application info.
- UAC (Emre) -
 - Next meeting will be in early December to go over results & next user survey instrument
- NSF (Bob C) -

Next Meeting: SMT - November 5, 2020