

# WBS 2.3.2 RACD Meetings November 18, 2021 - Written Activity Updates

## Date

18 Feb 2021

## Attendees

- JP Navarro ✓
- Shava Smallen ✓
- Lucille Jarzynka ✓
- Lee Liming ✓
- Jim Basney ✓
- Scott Koranda ✓
- Eric Blau ✓
- Elizabeth Pantalone ✓
- Jonghoon Kim ✓
- Susan Litzinger ✓
- Derek Simmel ✓
- Peter Enstrom ✓
- Jeff Makey ✓

## Agenda

Time	Item	Who	Notes
10 min	General Updates	JP, Shava & Lucille	
10 min	Use Case and Capability Delivery Plan Updates	Lee, Jim, JP	
30 min	Activity Status Updates	Shava and everyone	

## General updates

### Meetings and Events

- [XSEDE Quarterly, November 30-December 1, 2021](#)
- RACD meetings on December 2, and NOT December 16

### Planning, Reporting, and Reviews

- n/a

### Staff Updates

- n/a

### Project Improvement Ideas

- We should submit project improvements to be recorded [here](#).
- We can also submit PIF request anytime [here](#).

## Use Case and Capability Delivery Plans

### Capability Delivery Plans and Use Cases

- No new CDPs since our last meeting.

## Integration Assistance Engagements

key summary type assignee priority status last comment

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## Activity Status Updates

Please see attached [PDF](#).