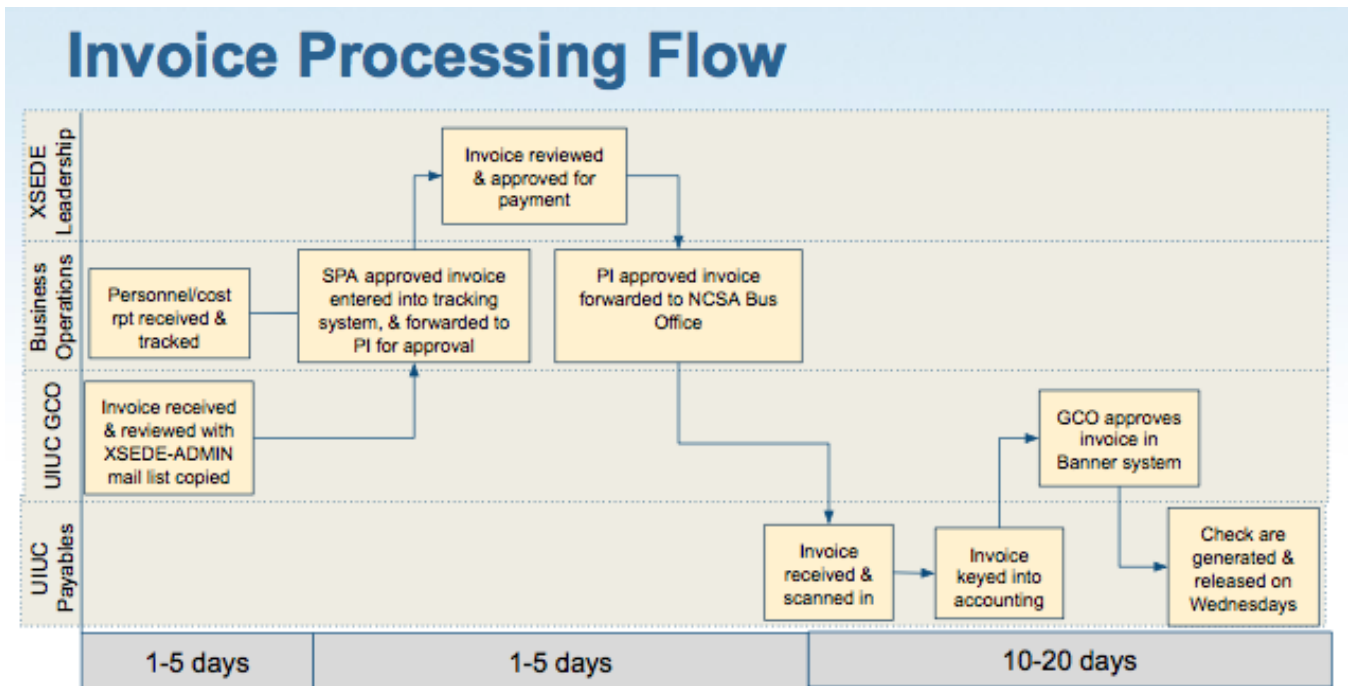
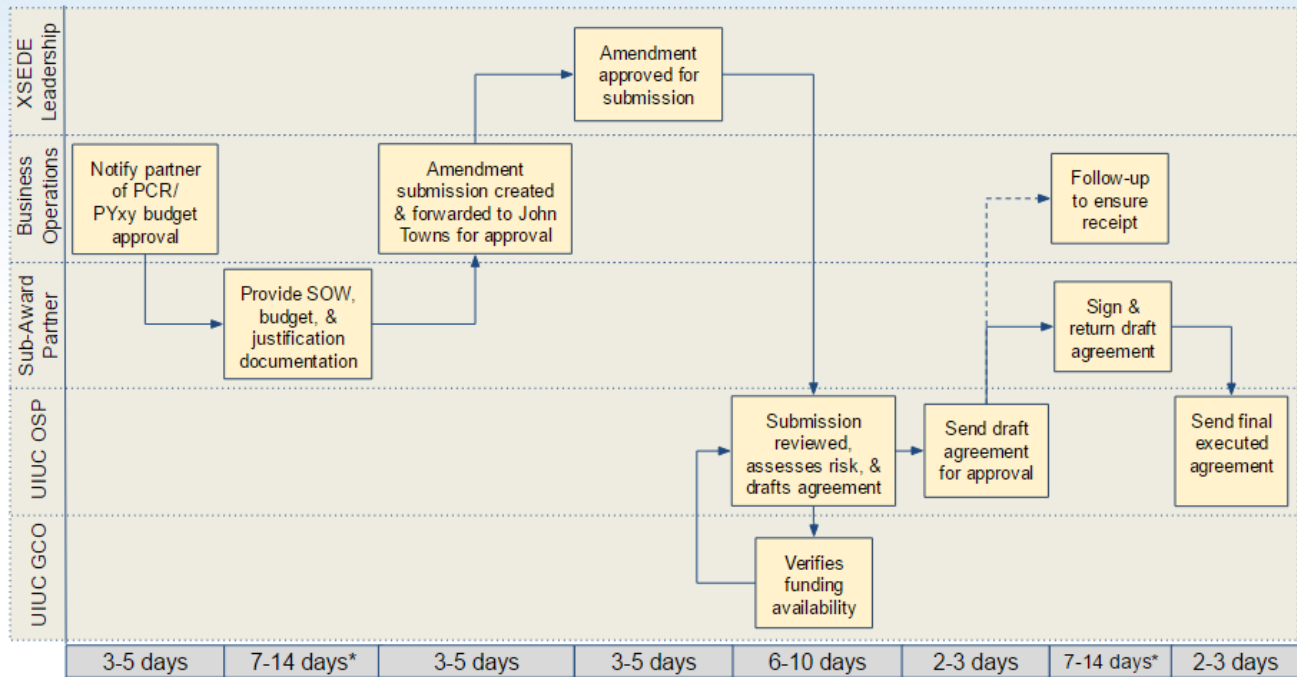


# XSEDE Business Operations Policies & Process Flows



Note: XSEDE-Admin mail list address is [xsede-admin@ncsa.illinois.edu](mailto:xsede-admin@ncsa.illinois.edu)  
 GCO = Grants & Contracts Office  
 UIUC = University of Illinois, Urbana-Champaign

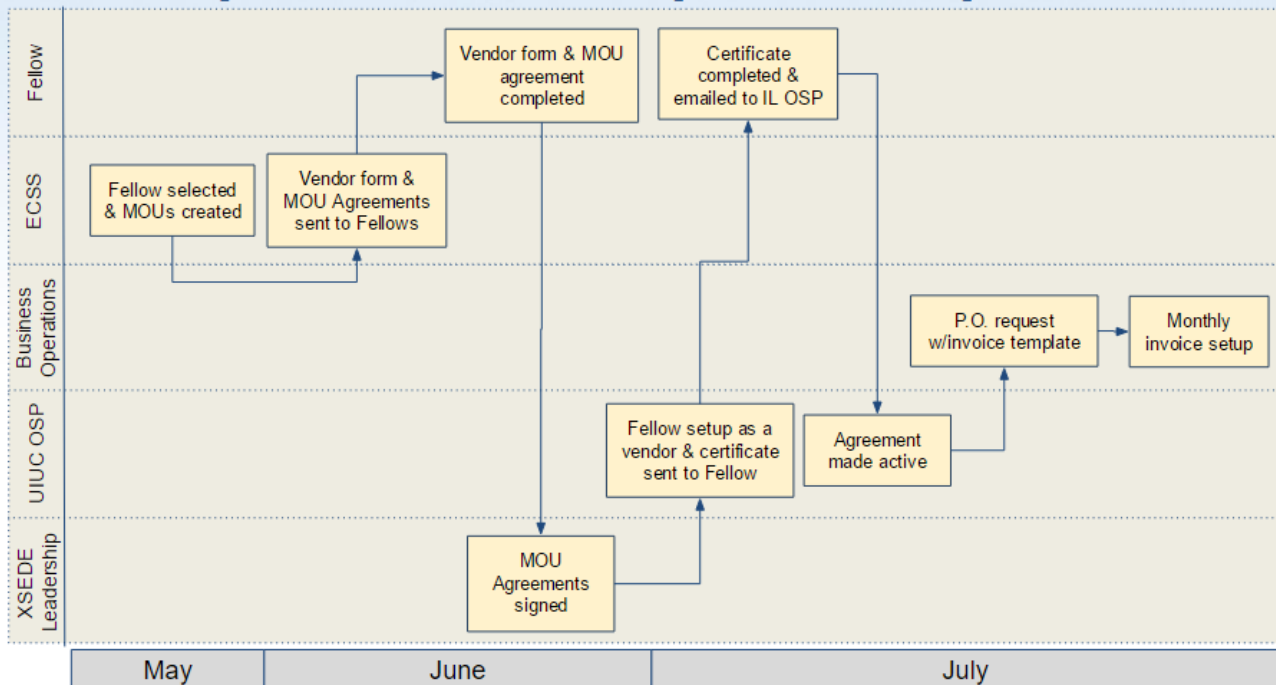
# Sub-Award Amendment Processing Flow



Notes: \* Contingent upon how long the sub-award partner takes to provide documents and signatures

- PCR = Project Change Request
- PYxy = Plan Year + last 2 digits of year (e.g. PY06, PY07, etc.)
- OSP = Office of Sponsored Programs
- GCO = Grants & Contracts Office
- UIUC = University of Illinois, Urbana-Champaign

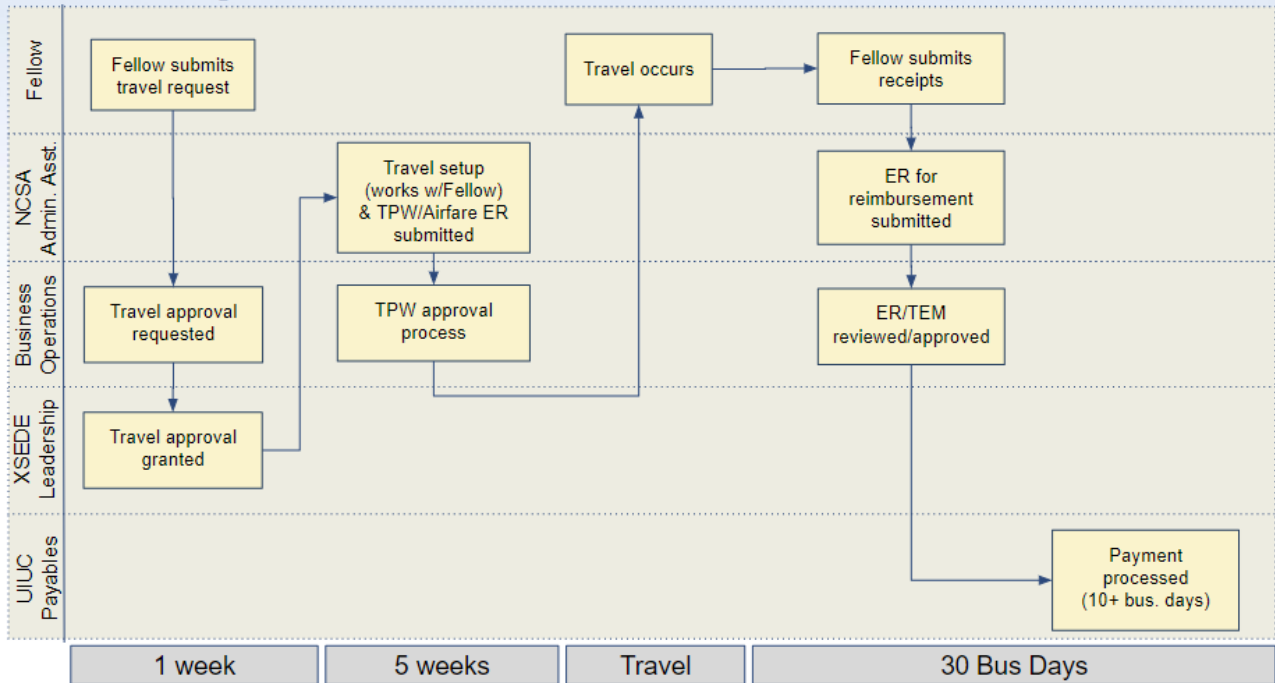
# Champion Fellows Stipend Setup Flow



During the setup period, [xsede-admin@ncsa.illinois.edu](mailto:xsede-admin@ncsa.illinois.edu) should be copied on all emails to and from Fellows.

- OSP = Office of Sponsored Programs
- UIUC = University of Illinois, Urbana-Champaign

# Champion Fellows Travel Flow



During the process flow, [xsede-admin@ncsa.illinois.edu](mailto:xsede-admin@ncsa.illinois.edu) should be copied on all emails to and from Fellows.

UIUC = University of Illinois, Urbana-Champaign

TPW = Travel Planning Workflow

ER = Expense Report

TEM = Travel & Expense Management