



Meeting notes

Create meeting note

Incomplete tasks from meetings


Description	Due date	Assignee	Task appears on
<input type="checkbox"/> Date  11 Aug 2016 Attendees <ul style="list-style-type: none">• Ken Hackworth• Dave Hart• Sonia Nayak• Amy Schuele Updates <ul style="list-style-type: none">• Telecon Schedules (Amy and Ken): A3M and APP have bi-weekly meetings established. Amy will be setting up monthly meetings for AAM and SP groups.• Mailing Lists (Amy and Ken): Amy and Ken are working on updating existing lists and creating new ones. Discussion items	11 Aug 2016		RAS-MGMT_2016-08-11
<input type="checkbox"/> Date  18 Aug 2016 Attendees <ul style="list-style-type: none">• Dave Hart• Sonia Nayak• Lorna Rivera Updates <ul style="list-style-type: none">• SMT Update (Dave): Wiki guidelines being prepared for public/private information. E.g., meeting notes to be public, meeting call-in details private. Meeting notes to emphasize attendees, decisions, and action items.• Evaluation Update (Lorna): Lorna will be attending RAS Mgt meetings, representing Evaluation team and activities.• PM Update (Sonia): Wiki & PM team discussing calendar options for Confluence. Working on new reporting schedule. Discussion items	18 Aug 2016		RAS-MGMT_2016-08-18

- Current allocations schedule not expected to change due to XSEDE reporting schedule.

Decisions

- N/A

Action items

<input type="checkbox"/>	Lee Liming to get Globus Auth SSH and GCS v5 status from Rachana for our GT Planning Meeting on  01 Feb 2018	01 Feb 2018	Lee Liming	WBS 2.3.2 Requirements Analysis and Planning 2018-01-18 Meeting
<input type="checkbox"/>	Shava Smallen will create a new XSEDE Area field for XCI issues in JIRA with these values: <ul style="list-style-type: none"> • RACD Requirements Analysis • RACD Security • RACD Testing • RACD Integration Services • RACD Data • RACD Execution 		Shava Smallen	WBS 2.3.2 PY9 Plans and UREP 2019-02-20 Meeting
<input type="checkbox"/>	JP Navarro and Shava Smallen will prepare a presentation to share with the SP Forum, SMT, and other relevant groups that highlights significant new and enhanced capabilities that are already in progress, and that we anticipate working on next		JP Navarro	WBS 2.3.2 PY9 Plans and UREP 2019-02-20 Meeting
<input type="checkbox"/>	ACTION Shava Smallen and JP Navarro to change to agenda to organize activities by person		Shava Smallen	WBS 2.3.2 RACD Meetings February 21, 2019 - Activity Updates
<input type="checkbox"/>	JP Navarro to share Lucille Jarzynka the meeting coordinates when the meeting is scheduled		JP Navarro	WBS 2.3.2 RACD Meetings February 21, 2019 - Activity Updates
<input type="checkbox"/>	JP Navarro to send out defects and support request collection reminder		JP Navarro	WBS 2.3.2 RACD Meetings February 21, 2019 - Activity Updates
<input type="checkbox"/>	JP Navarro to review, update, and cleanup all of these activities		JP Navarro	WBS 2.3.2 RACD Meetings February 21, 2019 - Activity Updates
<input type="checkbox"/>	JP Navarro to send out defects and support request collection reminder		JP Navarro	WBS 2.3.2 RACD Meetings February 7, 2019 - Activity Updates

All meeting notes

Title	Creator	Modified
WBS 2.3.2 PY9 Plans and UREP 2019-02-20 Meeting	JP Navarro	Feb 14, 2019
2019-02-11 Meeting notes	Sergiu Sanielevici	Feb 11, 2019
WBS 2.3.2 RACD Meetings February 7, 2019 - Activity Updates	Shava Smallen	Feb 07, 2019
WBS 2.3.2 Requirements Analysis and Planning 2016-08-04 Meeting	JP Navarro	Feb 07, 2019
WBS 2.3.2 Requirements Analysis and Planning 2016-09-08 Meeting	JP Navarro	Feb 07, 2019

WBS 2.3.2 RACD Meetings February 21, 2019 - Activity Updates	JP Navarro	Feb 07, 2019
My Test page	Shava Smallen	Feb 05, 2019
2019-01-28 Meeting notes	Sergiu Sanielevici	Jan 28, 2019
WBS 2.3.2 RACD Meetings January 24, 2019 - Activity Updates	JP Navarro	Jan 24, 2019
2019-01-15 Meeting notes (Ops)	Scott Wells	Jan 22, 2019
2019-1-17 Meeting notes	Bryan Snead	Jan 16, 2019
2019-01-14 Meeting notes	Sergiu Sanielevici	Jan 14, 2019
WBS 2.3.2 RACD Meetings January 10, 2019 - Activity Updates	Shava Smallen	Jan 10, 2019
2018-12-04 Meeting notes (Ops)	Scott Wells	Jan 08, 2019
2018-12-17 Meeting notes	Sergiu Sanielevici	Dec 17, 2018
RAS-ALL_2018-12-13	Sonia Nayak	Dec 14, 2018
RAS-ALL_Meetings	Sonia Nayak	Dec 14, 2018
WBS 2.3.2 RACD Meetings December 13, 2018 - Activity Updates	JP Navarro	Dec 13, 2018
WBS 2.3.2 RACD Meetings November 29, 2018 - Activity Updates	Shava Smallen	Dec 10, 2018
2018-12-03 Meeting notes	Sergiu Sanielevici	Dec 03, 2018

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