

CEE Broadening Participation and Workforce Development
09/21/2021 Call Notes

Participants: Linda Akli, Jay Alameda, John Holly, Susan Mehringer, Jaye Nias, Aaron Weeden, Julie Wernert

Agenda, Discussion, and Action Items
Agenda

1. Admin
 - a. Reminder – IPR preparation starts beginning of November; keep collecting highlights
 - b. Reminder – Quarterly meeting Nov 30 – Dec 1
 - c. +/- 5% review – just wording changes for the training description. All else will stay the same.
 - d. Susan was contacted regarding the training PIF request and was informed the PCR was submitted.

2. Broadening Participation
 - a. C4C Student Program – Jay will record new user training video and hold office hours for students who don't complete the setup. John Holly's video is being used for creating an XUP and setting up DUO. Jay and John are tracking the account creation and track the successful access to Open OnDemand on Bridges. John sent Dawn the screen shots so students know what they should return for confirmation that DUO is correctly set up. The new user training video will also be used for ACSC Faculty Workshops and other training events. Currently anticipating that Data Camp will be used for introduction to data science and R.
 - b. SC21 Hackathon – John is working with Je'aime to confirm the mentors. It appears that they have enough mentors but welcome anyone else who'd like to mentor. Linda will send another email to Je'aime to setup call to finalize the Mentor stipend amount criteria for receiving a stipend, and the process to administer. Stipends are being offered in addition to covering their SC21 registration. Stipends are being offered because of the amount of time and the impact on normal work hours required to meet with participants that are not limited to the continental United States.
 - c. ACSC Regional Workshops – Dawn is coordinating with Rylan and is waiting for confirmation of dates. Anticipate will be virtual and potentially make use of the video training developed to date and what is available via Data Camp.

3. Communications – see area notes for communications needs for Terminology Task Force, Training, and EMPOWER.
 - a. Promotion of Upcoming BP-WD Education, Student, and Training Events

4. Conferences
 - a. SC21, Hybrid, November 14 – 19, (St Louis + Remote Participation Option), <https://sc21.supercomputing.org/>
 - i. Hackathon November 4 – 8
 - ii. C4C – welcome and training begins in October and final presentations will be November 16 and possibly November 17

- iii. Terminology Task Force BoF
 - iv. Inclusivity affinity groups are being scheduled using Gather.Town.
 - v. Kate and Jaye are in discussion with Scott Callahan regarding a high school teachers workshop.
 - b. Emerging Researchers National Conference – February 3-5, 2022, Washington, DC, <https://emerging-researchers.org/>
 - i. Will review what is appropriate as an exhibitor since EMPOWER and ACSC workshop deadlines may precede the conference.
 - ii. Consider proposing a workshop on ACSC for faculty.
 - c. Association of Computer Science Departments at Minority Institutions (ADMI) Symposium Spring 2022
 - i. Je'aime is the lead and may offer a hackathon.
 - d. PEARC22 July 10 – 14, 2022, Boston, MA, <https://pearc.acm.org/pearc22/>
 - i. May be our first time for in-person meetings.
- 5. Education
 - a. John and Aaron are following up with user who had difficulty creating an XUP.
 - b. Registration is about 100. Aaron will work with John if they decide to use the XSEDE-CEE zoom account which accommodates up to 500 participants.
 - c. Kate and Jaye are developing plans for ACSC fall workshops. No dates have been identified yet.
- 6. EMPOWER
 - a. Forty-eight students participating in the fall cohort. Aaron making sure they create XUP within the next week. Will receive the first interim reports early October.
 - b. Spring cohort applications will close October 29. Aaron will send out the invitation to apply to ER, Campus Champions, Broadening Participation and others for promotion.
- 7. Terminology Task Force
 - a. SC21 BoF will be discussed on next TTF call. Linda will also work with SC21 Inclusivity committee to promote.
 - b. Linda doing final review of the video. When approved by Akli will be released to Susan, Boz, and Jay for dissemination. Susan will post video on the Wiki onboarding page and add to the new staff guide. Boz will do promotion.
 - c. Shava has a student exploring the options for tools to do the terminology review. The most important feature would be the ability to check images and video. The text-based materials are pretty easy to review.
- 8. Training – Susan
 - a. Playlist discussion included making playlists by resource or a playlist with all resources. If resources have multiple recorded trainings, then each one have its own playlist. Susan will have Tom setup a Delta playlist and can rename if it is for all resources.
 - b. Susan will reach out to Ruth to promote to the SP Forum the opportunity to have their recorded trainings added to the playlists. This will allow us to see if there are other SPs interested in their own playlist.
 - c. Susan will work with UII to update the training materials pages since there are different types of materials.

- d. Discuss putting a terminology statement on the materials page instead of each individual video having a code of conduct and terminology statement. We could indicate that the materials were reviewed, but encourage submissions to the terminology@xsede.org if something is identified in the video.