

Executive Summary of XSEDE Advisory Board Meeting, December 15, 2020

Meeting Date: Tuesday, December 15, 2020

Meeting Place: 1 hour Teleconference via Zoom

Preface: The main topic of this call was Update on Transition

Next Call: February 9, 2021

Approval of October Meeting Minutes

- Approved

Update on Draft Transition Plan

- JT: Will post to the XSEDE website. Will not create a separate page. Project has a page for all project documents (engineering docs, plans, reports, etc.). Will add a draft transition plan to that page.
- JT: Will provide preliminary language that states the doc will be available in late January. Including disclaimer that the plan will include a statement that things will be made available but no expectation about whether they should all be transitioned or not.
- Project will provide a detailed transition plan before the end of the project. If we aren't informed who the awardee(s) is then, we won't have staff available to assist with the transition.
- Plan will have a "Here is what we have, use it as you want. Your own decision about whether components should be transitioned."
 - Q: any feedback re. Who the audience is?
 - John: no feedback from NSF on this. Suspect that the solicitation will suggest that they look at the current project/plans so proposers are aware of what we have available.
 - User Advisory Committee met Monday: no substantive comments/guidance related to this.
- Q: Once you have a written transition plan, someone should look over it. If I were a proposer, I might also want this or that. XAB and/or UAC could provide that.
 - John: Could add a week to schedule for UAC & XAB to provide feedback. But this would lengthen the timeline which isn't ideal.

- Q: Like the balance you have struck. Not clear what role we would play. Not trying to tell alternate proposers what to do (nor is that appropriate). What advice would we give about the doc?
- Rudi: Those who propose could ask questions.
 - Jennifer: Anyone proposing can ask NSF questions.
 - John: Anyone asking a question about the doc would like to consider proposing. NSF can anonymize questions and send to XSEDE to be answered.
- John: Would members of XAB be willing to look at the doc and provide feedback?
 - Rudi, Brook, Jennifer, Emre – will be built into schedule.
 - Don't want to give away secret sauce
 - John: Have we presented what we have in a way a potential proposer can understand what is available and how it might be used. They determine how useful it is, effort required in transition. Can't promise whether any components would be useful to a proposer.

Project Level Topics

- Discussion in the last meeting to alter the format for future meetings. Leadership discussed and will bring forward specific topics for XAB feedback in the future, especially related to PY11 program planning.

Next meeting: Tuesday, February 9; 2pm ET (1CT/12MT/11PT)

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