

CEE Broadening Participation and Workforce Development
9/29/2020 Call Notes

Participants: Linda Akli, Jay Alameda, Marques Bland, Rosie Gomez, John Holly, Susan Mehringer, Aaron Weeden, Unislawa Williams

Agenda and Discussion:

1. Admin
 - a. Reminder - All Hands Meeting Reminder this afternoon at 4pm ET
 - b. Terminology Task Force – Susan
 - Slide has been distributed to trainers with events scheduled this week and deposited into the slide repository located on the public Wiki <https://confluence.xsede.org/display/XT/Single+Slide+Repository>
 - Susan will send information to Linda for submission to ER so the word can be spread widely.
 - Linda requested that the TTF consider where else the slide should be posted/referenced potentially on the website and portal, similar to the posting of the code of conduct. The recommendation will be taken to SMT by Linda.
 - TTF will provide link to the list of terms review by the SMT prior to the 10/8 call so they can review and advise on “white paper”, which no evidence it is listed as a problem term or has any alternative wording identified but was submitted to the list by several TTF members
2. Broadening Participation – Linda/Rosie
 - a. Advanced Computing for Social Change Faculty Curriculum Development – Unislawa will schedule a meeting with Susan Mehringer about the general repositories in use for training materials as she considers what is available to incorporate and where the ACSC modules will be stored once completed.
 - b. CSULA – Partnership – no update; Rosie is keeping touch to maintain the partnership as CSULA contacts attend to the online for current and upcoming spring semesters and identify how to replace the NASA DIRECT STEM program that was not renewed.
 - c. Florida Georgia Louis Stokes Alliance for Minority Participation – Linda reached out again to get a meeting so the handoff can be made to Rosie and we have a better idea of what the partnership will be
 - d. Virtual Cluster Admin Training by XCI – no action at this time
 - e. We should push hard to maintain regular contact with all partners, institutions and students; express understanding of the challenges and offer support.
3. Communications
 - a. John is continuing to maintain the MRC listserv and mailing lists.
 - b. Reminder – everyone continue to review and update their XSEDE website and wiki pages. Rosie and Susan are doing a great job.
4. Conferences
 - a. Tapia
 - full debrief on hold until analytics received from CMD-IT.

- Linda, Jay, Rosie following up with HR to see if applicants to job posting resulted from contacts at the conference
- Rosie's observation is that many of the cover letters and resumes weren't presented in a way that lined up with the skills and experience that the job descriptions outlined though the student may have the right background. Considering offering cover letter and resume writing for HPC center jobs as a session or on a consulting basis in future booths as a way to improve their chances of being considered for openings, deepen the conversation with booth visitors, and attract traffic to the booth

b. SACNAS 2020

- Booth Boss – John Holly
- Linda registered John, Jay, Rosie, Je'aime, and Robin with the assumption the recruitment was for the same jobs and student opportunities as posted at Tapia. Linda registered for the full conference and will attend sessions to get a better idea of potential session proposals for XSEDE.
- John will circulate a spreadsheet for booth staff to develop the staffing schedule.
- Booth Materials – Discover More with XSEDE abbreviated video, XSEDE general flyer, ACSC/C4C, EMPOWER, Hackathon in the City, Training
- Photo Carousel – Linda has some materials from prior ads created by ER. Will be looking for photos. Plan to change the six photos every day.
- Significant communications problems with the conference staff, late or missing emails, schedule in email doesn't match schedule in attachments.

c. SC20

- C4C: Initial meet & greet was held and recorded, a second one to be scheduled; Rosie will have a call with Jay and John regarding the training allocation and new user training. Through the collection of mentor bios some really good stories have been identified. Rosie will share with Faith who can help us determine whether to do a profile article for the XSEDE Impact on a single student (our English Major from UC Santa Barbara Black Studies Center) or on the group and peer-mentoring (pay-it-forward).
- Hackathon in the City – no report
- Seventh SC Workshop on Best Practices for HPC Training and Education (BPHTE20)– Susan and Aaron are involved with the workshop. Aaron has a presentation on EMPOWER and is going to include data on the participation progression. Linda plans on attending and recommends others consider.
https://sighpceducation.acm.org/events/BPHTE20_Technical_Program.html
- BP program is offering support to pay registrations to faculty who have participated in past BP programs or are active with XSEDE.

d. ERN21 – Date to be determined.

5. Education

- a. See Unislaw report under broadening participation.
- b. Linda will send doodle to Aaron and Bob to schedule a call to stay current, be prepared to answer education program questions, and discuss the process for the PY11 budget development.

6. EMPOWER – Fall students monthly reports will be submitted this week. Spring cohort application due October 30th which provides plenty of promotion time. EMPOWER presentation at SC20 Ed Workshop.
7. Training
 - a. Completed thorough review and update of education pages @XSEDE.org. (Control training calendar and online materials pages)
 - b. Plan to update the roadmaps page