

CEE Broadening Participation and Workforce Development
4/14/2020 Call Notes

Participants: Linda Akli, Jay Alameda, Kate Cahill, Rosie Gomez, Valerie Herold, John Holly, Susan Mehringer, Aaron Weeden

The agenda, discussion and actions items:

1. Py10/PY11 Planning & Reporting et al
 - a. Risk Register – CEE BP and WD complete.
 - b. PY11 – only have 1.5 to 2 pages of text for all of CEE; need to visit the budgets to prepare for the discussion of how to handle and potential carryover; budgets could be reduced in PY11 by the amount of carryover; PY9 carryover may influence how this is handled. Be prepared for subaward budget discussions.
 - c. XAB – next week; Kelly will be presenting the PY10 and PY11 plans.
 - d. ROI and Workforce Impact – Discussed how this relates to Craig's ROI work and the types of questions we receive on Workforce development impact. Valerie is looking at sample job announcements at service providers and national labs and mapping training offerings to the skill listed in the job descriptions. Currently is in a Word document. Linda, Susan, and Valerie will have a separate call to turn it into a spreadsheet for doing some light weight data analysis. Valerie to send a copy of the document to Susan in preparation for the call.
2. Conferences – no status changes to any of the main conferences where CEE-BP would exhibit or recruit students or CEE-BP-WD would host workshops or present.
3. Communications
 - a. Announcements, Reminders, & News Stories – next blast to the MRC list will be approximately April 28th
 - b. Mailing List Management – Currently fixing issues with missing information on the master list such as location of first contact
 - c. Last website update submitted by Rosie to update ACSC and C4C application deadlines. Next update will be when the stipend and virtual format information is available which should be within the next week.
4. Training Events and Workshops
 - a. CSULA NASA Direct STEM – Rosie, Kate – First assignment was sent out to the students; first run of this format will be on Saturday; effort has been awesome; will need to stay flexible since many student may not have completed the assignments due to the stressors of the current environment, lower quality Internet access, et al.
 - b. CSUSB Webinar – Rescheduled. John will set up registration on the portal ASAP so Rosie can share with Christina. Registration can stay open up until on hour before the event since no account management is necessary for this presentation.
 - c. Computational Chemistry for Educators – Change the format to a 10 day workshop; using Moodle as the LMS platform; offering \$500 stipends to participate; will turn in assignments and complete activities to receive the stipend. May not use the entire budget but should help with the spend down so not too much is carried over. Kate is preparing a revised invitation to participate and will share with Valerie.

5. Upcoming Webinars for Professional Development – Linda forwarded email from National Academy of Sciences with a list of webinars that may be of interest for professional development.