

Participants: Linda Akli, Jay Alameda, Rosie Gomez, Valerie Herold, John Holly

Agenda:

1. AUCC
  - a. Ernest Mensah, Morehouse Medical College, asked for access. Linda and Jay will work together. If it is just to try the exercises from the training, he can use the training allocation. If he needs more, we'll assist him with requesting a startup. John has already followed up with him to register. Ernest was a walk-in to the workshop.
  - b. Jaye Nias, Spelman College CS faculty, has already sent email asking to participate in the Advanced Computing for Social Change and has indicated a course she'd like to modify. Jaye also already collaborates with Unislawa Williams, Spelman Social Sciences. Linda and Kate will schedule a follow up call with them to explore opportunities as well as discuss the PEARC20 workshop.
  - c. We made first contact with the chair of CS at Morehouse during the faculty committee meeting held after the workshop. Linda will reach out to follow up since he expressed interest. There was a conflicting Morehouse faculty retreat that precluded him from attending the workshop.
  - d. Linda will check in with Lorna regarding survey response status.
2. UC Santa Barbara Black Studies Research Center, postdoc interested in using 6 degrees of Francis Bacon tool for her work on African Religions across the diaspora. Jay will follow up to schedule a consulting call.
3. ERN – staffing complete and all registrations completed. Valerie and John will be staffing. A call will be scheduled with Rosie to review the materials and programs so they will be prepared for exhibiting.
4. CSULA
  - a. Call this Friday
  - b. John will be absent so he will provide me information on the catering.
  - c. 90 minute New User training for the mentors scheduled for 2/14 @3pm CT/4pm ET. Valerie invited to attend as part of her on boarding.
5. John to check out the cost of Qualtrics and SurveyMonkey given the difficulties of using the XSEDE SurveyMonkey and report at the next CEE-BP call.
6. Staff Introductions and Team Building Exercise
7. Staff Training
  - a. Intro to Qualtrics – Rosie (as a precursor to training from Lorna on the queries for the CEE-BP metrics)
  - b. Intro to XSEDE Training Registration System – John
  - c. New User Training – all invited to 2/14 CSULA Mentor training
8. Valerie first assignment – XSEDE Student Programs Impact on the Workforce – without using Evaluation developing and implementing survey
  - a. Identify sources and job classification related to Supercomputing and HPC. Check Department of Labor, US Census Bureau, ACM Career Bulletins, National Science Foundation, Department of Education, and others.
  - b. Investigate using LinkedIn and/or Facebook groups – how to setup, could they be used to track students.
  - c. Identify other sources for tracking students such as the National Student Clearinghouse (connect with Rosie since TACC has access). The fee for is approximately \$600/year to subscribe. Not sure we should use CEE-BP budget for this .
  - d. Start approximately 20 hours and report at either 1/21 or 1/28 CEE-BP call.

- e. Meet with Linda tomorrow to review other free data sources for career information.
9. Miscellaneous Administrative
- a. Add Valerie to CEE-BP and CEE-Student Programs listserv
  - b. Valerie create XSEDE portal account
  - c. Valerie access to staff tabs and WIKI
  - d. Update CEE-BP WIKI page – completed while on call
  - e. Other assignments include tracking highlights for CEE-BP and Education, distributing student opportunities via mailing lists, and pulling metrics on a monthly basis.