

Participants: Linda Akli, Jay Alameda, Kate Cahill, Rosie Gomez, John Holly, Susan Mehringer

Discussion and Decisions:

1. Quarterly Meeting Preparation
 - a. Code of Conduct Session – Linda has circulated revised text and link to a sample form with a few suggested changes to the Ombudspersons for review prior to the Code of Conduct parallel session scheduled for Tuesday, September 10th at 11:15am CST.
 - b. Training Session – Susan will be sending out a single slide template to be used by participants in the All Education and Training parallel session scheduled for September 10th at 1pm CST.
 - c. A review of the currently posted meeting agenda shows that there may be some free time for Linda, Kate, and Jay work together in preparation for upcoming campus visits.

2. Campus Visits and Workshops for PY9
 - a. CSU, San Bernardino (fall) – Consistent with the plan to replicate the CSULA partnership as a way to reach more students, Rosie reached out to two additional CSU campuses. CSUSB responded with an indication of interest and Rosie had an exploratory call with Christina M. Hassija, Associate Professor, Department of Psychology and Director, Office of Student Research. Christina expressed interest in learning more about working with XSEDE for research and student experiences and identified several areas that could benefit from
 - b. University of Maryland Eastern Shore (Fall) –Interests include cluster management and Linda has looped in XCI via Eric Coulter, Advanced Computing for Social Change as a high school experience to build a pipeline to UMES computer science program, and use of resources for research. Linda will follow up with Urban Wiggins their new campus champion who was sponsored by CEE-BP to PEARC19.
 - c. Albany State University (spring) – interest include a training workshop, education consulting for computational biology curriculum and incorporation of Advanced Computing for Social Change into some biology courses. Linda will follow up with Olabisi Ojo, Campus Champion and newly appointed Chair of Biology. He was sponsored by CEE-BP to PEARC19. Olabisi now feels there is some stability in the leadership team and organization structure so stronger possibility for impact.
 - d. University of Puerto Rico Rio Piedras – Linda to follow up with Juan C. Delgado who received travel support to attend the Computational Chemistry for Educators workshop and identified as having some potential for campus impact. Linda and Kate review of other faculty receiving CEE-BP support to the summer education workshops were not as strong of candidates for potential campus impact.
 - e. CAU-Spelman – Jay reminded us that we haven't completed their workshop. Linda will send another email to see if they will schedule Eric's cluster admin session which needs to be in-person. Holding off on scheduling the webinars to complete the event that was disrupted by a weather event until we hear from Atlanta University Center Data Science Institute Initiative.
 - f. AUCC Data Science Institute – Linda will follow up with Todd Green to find out if interest in training was identified in his mid-August faculty survey.

3. Student Programs

- a. SC19/C4C Updates – Few changes to participants as a couple of students are no longer able to participate. This is just a natural outcome from such an early selection process. First webinar successful with only the students from Guam missing. The geographic location of the students places them across a broad spectrum of time zones making it difficult to schedule the webinars.
 - b. CSU, Los Angeles NASA DIRECT STEM Saturday Series
 - Observation Schedule – Linda, Jay, Kate, and Rosie are available to observe on October 6. (Rosie proposed October 5 for the visit to CSUSB.) Kate can also observe on October 19. Rosie will check with Ritu and Je’emie to see if they’d like to do an observation and if so, which dates. Rosie will contact Paul prior to the call on 9/20 to confirm this is okay. We need to start making reservations ASAP since October 5th is only a month away.
 - Next Steps for engaging Eliot Faust and/or Aaron Weeden to co-teaching Python with Kate – will be discussed at the quarterly meeting.
 - c. Student Programs Vision and Strategic Plan (response to Panel Report) – Rosie will organize our strategic activities into a plan (not intended to be longer than a page or two) for posting on the WIKI and update the Student Programs page on the XSEDE website.
 - d. Student Program Coordination Call
 - **Purpose** - improve the coordination between XSEDE programs that engage with students; improve dissemination of the various opportunities especially since CEE-BP exhibits at three student-centered conferences; and share best practices for application solicitation and review, managing awards of travel support and stipends, and program management.
 - **Participants** – Rosie, Aaron (ASCS/C4C & Campus Partnerships for Talent Development), (EMPOWER), and Marisa (Student Champions were identified to participant. Soliciting suggestions on who else should be included.
 - **Frequency** - monthly
- ### 4. Conference Exhibiting Preparation – Tapia (September) & SACNAS (October)
- a. Materials List for TAPIA and SACNAS – student centered events
 - Discover More with XSEDE large handout
 - EMPOWER mentor and student flyers
 - SGCI Student Opportunity flyer
 - XSEDE Science Highlights
 - Training Postcards
 - SeedMeLab flyer and business cards
 - SC19 luggage tags
 - XSEDE pins
 - SURA pens
 - Linda will check with Jetstream
 - Linda will check with AJ about SCiPARS
 - Rosie will prepare ACSC REU flyer
 - Signup sheets to collect contact information (Tapia required/SACNAS optional since we have the lead retrieval device.)
 - b. Other Materials Received
 - XCI will be used for campus visits
 - XRAS will be used for campus visits

– ECSS cards will be used for campus visits

- c. Materials Talking Points Sheet – John will update and share with Linda and Linda
- d. Tapia Logistics Updates – John, Linda, & Marcus will review the setup, exhibiting, and break down schedule
- e. SACNAS Staffing Updates – waiting on names from Rylan of University of Chaminade students who can assist in return for registration. Will only require one hour per day so they can take advanced of the conference.