

Participants: Linda Akli, Jay Alameda, Dana Brunson, Kate Cahill, John Holly

Discussion:

1. Quarterly Meeting Action Item Review
 - a. Code of Conduct Breakout – this is the to-do-list
 - i. Review the notes and post to the Wiki, Dana created and Linda needs to review before posting to Wiki
 - ii. Online form and check box, pass to Maytal after approved by SMT
 - iii. Ombudspersons and staff training investigation passed to Susan Mehringer. She also already requested the link to code of conduct be added to the new staff guide.
 - iv. Virtual Organization Process Issues – Linda will pull from notes and send John his action items
 - b. Climate Study Equity and Inclusion Items
 - i. Linda requested during the meeting information broken down by demographic group (assuming it doesn't reveal identity) but will follow up via email.
2. Campus Visits. Conferences. And Workshops – CEE-BP team has a crazy schedule over the next couple of months that doesn't abate until after SC18.
 - a. Call for materials – Aaron Weeden provided new EMPOWER handouts (one for mentor and one for student) and Winona Snapp-Child provided Jetstream REU postcard
 - b. September 25, Morgan State New User Workshop, Baltimore, MD
 - i. 16 registered participants, registration closed Friday 9/14
 - ii. participants registered include faculty from Morgan CS faculty, other Morgan faculty, Delaware State, Coppin State, Howard University, possibly a participant from University of Maryland Eastern Shore, mainly STEM disciplines
 - iii. all logistics on track,
 - iv. will explore Morgan joining the champions program with the CS Chair and if possible with the CIO
 - v. Morgan is very active using allocations and other XSEDE services over the years without a champion
 - c. September 19 – 22, Tapia, Orlando, FL, Linda, Stacyann Nelson (FAMU), & Tracy Almon (BCU) – Linda will investigate if it is possible to get a badge scanner instead of using the paper form to collect contact information
 - d. September 26 – 28, GHC, Houston, TX – Linda sent out email to connect XSEDE community members who might attend. So far only Marisa Brazil responded who will be attending for the first time.
 - e. October 6, CSU-LA Student Workshop Series, observation & preparation for Intro to Linux/Unix training, Linda (SURA), Jay (NCSA), & Ritu (TACC) – Linda's airline confirmed. She will identify hotel at LAX and share information with Jay and Ritu.
 - f. October 11 – 13, SACNAS, San Antonio, TX, Marques Bland and Jerry Perez (UT Dallas) – Need to register Marcus and Jerry. Rosie reminded Linda to order badge scanner which worked really well last year. Linda will send out doodle poll to Marcus, Jerry, Rosie, John to find a time for a call to do virtual introductions, provide an overview of the conference, and review the booth staff responsibilities and what materials will be available. Rosie will check with Marcus about his preference for where to ship the table cloth and materials.

- g. October 17 – 21, Computing Alliance of Hispanic Serving Institutions Meeting, Pasadena, CA, Rosie Gomez – continuation of our efforts to develop a robust partnership with CAHSI to increase our impact at Hispanic Serving Institutions
 - h. October 20, CSU-LA Student Workshop Series, observation & Preparation for Python training, Rosie (TACC), Antia (TACC), & Anirban (PSC) - Rosie convening a call with XSEDE trainers and CSU-LA representatives on 9/14 to continue planning processes
 - i. October 25 – 26, Clark Atlanta/Spelman, Multi-Day Workshop – This date conflicts with homecoming activities at Spelman and Morehouse. Linda will convene call at the new time and day to discuss rescheduling when all three campuses can fully participate
 - j. November 11 – 15, SC18, Computing4Change Workshop, Kelly, Linda, Rosie with Sue Fratkin and Ruby Mendenhall (UIUC) – In-person staff meeting being held 9/28 – 9/29 at TACC
3. Papers and Presentations – improving the program visibility
- a. Morgan State University Book Chapter “ Interventions Addressing Recruitment and Retention of Underrepresented Minority Groups in Undergraduate STEM Discipline”, in the book entitled “Culturally Responsive Strategies for Reforming STEM Higher Education: Turning the TIDES on Inequity” – Linda will receive a complimentary copy of the book when it is ready
 - b. CASC Brochure, XSEDE Broadening Participation Highlight with photo – Thanks to Melysa Fratkin for the suggestion to CASC. Expect this to be available in November at SC.
 - c. March 8-10, 2019, Understanding Interventions that Broaden Participation in Science Careers, Baltimore, MD – call for abstracts not open yet. Rosie will continue to monitor
 - d. March 28–30, 2019, Association of American Colleges and Universities, Diversity, Equity, and Student Success Network Conference, abstracts due Thursday September 13 - Linda and Rosie will review the criteria and determine if the Compute4Change is appropriate to present and will try to submit by the deadline.
4. Presentation Slides
- a. Impact slides for presentations (general XSEDE, student programs, and BP)
 - i. Reviewed the Research Funding Supported by XSEDE. The new one from the June NSF review only included XSEDE2.0. Looking for one that starts from the beginning. Linda will email Dave and copy Jay.
 - ii. The PEARC18 slide that Linda created was pulled from the website and is not visually appealing. Jay and Dana indicated Tom did a presentation at PEARC18. Dana found the slides and sent them to Linda. They also received postcards at the meeting. Linda will email Tom to request slides since no one from the PEARC committees answered the call for materials.
 - b. Why Diversity is Important – Linda will add these to the data slides that Rosie pulled together.
 - c. XSEDE Presentation Repository
 - i. The Why Diversity is Important and the updated XSEDE Overview will be added to the repository.
 - ii. Linda will reach out to Susan Mehringer regarding what goes in the repository and process.